



Commonwealth of Pennsylvania

Date: **August 29, 2008**
Subject: **Pennsylvania Department of Education – Graduation Competency Assessments**
Solicitation Number: **PDE-08-02-GCA**
Opening Date/Time: **Thursday, October 16, 2008, 11:00 A.M.**
Addendum Number: **#1**

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation "Addendum" as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

List any and all changes:

1. Standard Contract Terms and Conditions, 1.7 RFP-008.1c: Mandatory Pre-Proposal Conference

The Issuing Office will hold a **Mandatory** Pre-Proposal Conference. In view of the limited facilities available for the conference, Offerors are requested to limit their representation to two (2) individuals per Offeror. The Pre-Proposal Conference is for information only. Any answers furnished during the conference will not be official until they have been verified, in writing, by the Issuing Office. **Failure to attend the Pre-Proposal conference shall disqualify an Offeror, and its proposal will be returned unopened.**

The Pre-Proposal Conference will be held on **Tuesday, September 23, 2008, at 9:30 a.m.**

Location: Department of General Services
Bureau of Procurement
Forum Place, 6th Floor, Conference Room #9
555 Walnut Street
Harrisburg, PA 17101-1914

2. Spreadsheet Revision

Minor format changes have been made. The spreadsheet has been replaced.

Refer to the attached Cost Submittal Worksheet.

For electronic solicitation responses via the SRM portal:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- To attach the Addendum, download the Addendum and save to your computer. Move to 'My Notes', use the "Browse" button to find the document you just saved and press "Add" to upload the document.
- Review the Attributes section of your solicitation response to ensure you have responded, as required, to any questions relevant to solicitation addenda issued subsequent to the initial advertisement of the solicitation opportunity.



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For solicitations where a “hard copy” (vs. electronic) response is requested:

- Attach this Addendum to your solicitation response. Failure to do so may result in disqualification.
- If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date to the following address:

Syline M. Shingara, Department of General Services
Forum Place, 6th Floor, Bid Room
555 Walnut Street
Harrisburg, PA 17101-1914

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.

Very truly yours,

Name: Syline M. Shingara
Title: Commodity Specialist
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Email: sshingara@state.pa.us