

March 20, 2013

Davis Business Machines,  
ATTN: Scott L. Hahn  
1870 Airport Road  
Allentown, PA 18109

***Subject: Renewal of COSTARS- 1 Copiers Contract***

Dear COSTARS Contractor:

The Department of General Services ("DGS") has received your check for the \$500 administrative fee to renew your COSTARS contract with DGS, contract number COSTARS-001-023, for a one year term. This will confirm that your contract is renewed through 03/15/2014.

Thank you for your continued participation in the COSTARS Program. If you have any questions regarding your contract, please contact me by e-mail to [rmacavoy@pa.gov](mailto:rmacavoy@pa.gov) or by telephone at 717-346-2680.

Regards,

Roxann MacAvoy, Commodity Specialist  
(P) 717-346-2680  
(F) 717-783-6241  
E-Mail [rmacavoy@pa.gov](mailto:rmacavoy@pa.gov)