COMMONWEALTH OF PENNSYLVANIA
STD-278P Rev.01/17/03

SERVICE PURCHASE CONTRACT

ICS: ☐ 310 ☐ 320

ISSUING OFFICE	CONTRACTOR'S NAME & ADDRESS	SHOW THIS CONTRACT INQUIRY NUMBER ON INVOICE
PA State System of Higher Education **West Chester University of Pennsylvania** **Purchasing Department** **201 Carter Drive, Suite 200** **West Chester, PA 19383**	**RUPPERT LANDSCAPE INC** **249 CHAMBERS RD** **TOUGHKENOMAN, PA 19374** **Contact Person Phone:** **Andrew S. Karva Fax:**	**SP 4000030902** **PROVIDE SERVICE AND BILL TO:** **West Chester University of PA** **Accounts Payable** **201 Carter Drive, Suite 200** **West Chester, PA 19383**
Contracting Officer Phone: **Karen Dell'Aringa Fax:** **Reference Number : SP**	**Contractor's Federal Id or Soc.Sec.No**	**Contact Person** **Theresa Firkaly Fax:**
Effective Date: / **Expiration Date: 12/31/2013**	**Contractor's License or Registration No.**	**CONTRACT NOT TO EXCEED $ 9,800.00**

SPECIFIED	QUANTITY	UNIT PRICE	TOTAL PRICE
Invoices to be sent to: West Chester University of Pa. College of Business and Public Affairs 624 S. High St. West Chester, Pa. 19382 Attn: Deborah Axsom			
PLEASE NOTE: To ensure proper and efficient invoice processing please make sure to include the 10 digit Purchase Order number or Service Purchase Contract number on your invoice when submitting for payment. Invoices received that do not contain this number will cause a delay in processing payment and / or will be returned.			
Provide basic landscaping services	7,800 EA	$ 1.00	$ 7,800.00
for: West Chester University Graduate Business Center 1160 McDermott Drive West Chester, Pa. 19383			
Additional landscaping above the	2,000 EA	$ 1.00	$ 2,000.00
contract specifications as needed. Specifications as per our Bid #228-0401K issued for 1 year witht he option to renew for 4 additional 1 year terms and your respon se the same being attached to and mae a part herein this Service Purchase Contract by reference.			
Cont...			
SERVICE CODE:		**TOTAL** ▶	**********

In compliance with the contract terms, conditions and specifications, the undersigned, on behalf of the Contractor, which intends to be legally bound hereby, offers and agrees to provide the specified services at the price(s) set forth above at the time(s) and point(s) specified. In addition to this document, the following contract terms, conditions and specifications are a part of the contract :
1. STD-274 available at http://www.passhe.edu/partners/Documents/STD274_SAP.pdf

COMMONWEALTH SIGNATURE	CONTRACTOR'S SIGNATURE (IN INK)
PURCHASING AGENCY HEAD OR DESIGNEE DATE	PRESIDENT/VICE PRESIDENT/MANAGER/PARTNER/OWNER (SIGN BELOW,PRINT NAME,AND CIRCLE TITLE) DATE
APPROVED AS TO FISCAL RESPONSIBILITY,BUDGETARY APPROPRIATENESS AND AVAILABILITY OF FUNDS COMPTROLLER DATE	SECRETARY/ASSISTANT SECRETARY/TREASURER/ASSISTANT TREASURER (SIGN BELOW,PRINT NAME, AND CIRCLE TITLE) DATE

COMMONWEALTH ATTORNEY APPROVALS
APPROVED AS TO FORM AND LEGALITY

PURCHASING AGENCY ATTORNEY	DATE	OFFICE OF GENERAL COUNSEL(IF REQUIRED)	DATE	OFFICE OF ATTORNEY GENERAL(IF REQUIRED)	DATE

FUND	DEPT	APP.	YR	LDG	ORG	COST FUNCTION	OBJ	AMOUNT OF ENCUMBRANCE	PRE-EMCUMBRANCE NUMBER	AMT.OF PRE-ENC. LIQUIDATED	CODED
											PRE-AUDIT
											POSTED

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Contracting Officer Phone: **Karen Dell'Aringa Fax:** **Reference Number : SP**	**Contractor's Federal Id or Soc.Sec.No**	**Contact Person** **Theresa Firkaly Fax:**
Effective Date: / **Expiration Date: 12/31/2013**	**Contractor's License or Registration No.**	**CONTRACT NOT TO EXCEED $ 9,800.00**

SPECIFIED	QUANTITY	UNIT PRICE	TOTAL PRICE
This is the 5th year. This order includes the standard terms and conditions found at the PASSHE website: http://www.passhe.edu/partners/documents/std-274Rev050704.pdf Hereby incorporated herein by reference as if fully attached. This Service Purchase Contract becomes effective once the effective date is fixed by the Contracting Officer after the Contract has been fully executed by Contractor and by the Commonwealth and all approvals required by Commonwealth contracting procedures have been obtained. The Contract shall not be a legally binding contract until after the Effective Date is affixed and the fully executed Contract has been sent to the Contractor.			
SERVICE CODE:		**TOTAL** ▶	**$ 9,800.00**

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