

PA TREASURY DATA ENTRY FORM
 For
PURCHASE ORDERS/CONTRACTS EXCEEDING \$5000
 (ORDERS AGAINST STATE CONTRACTS ARE EXEMPT)
 (ACCESS WEBSITE: <http://contracts.patreasury.org/admin>)

SUMMARY FIELD	DATA TO ENTER	STEP COMPLETED
1. DOCUMENT #	4300321025	
2. BEGIN DATE	02/21/2012	
3. AMOUNT OF CONTRACT	\$16900.00	
4. END DATE OF CONTRACT	UPON final install	
5. EXECUTION DATE	02/06/2012	
6. SUBJECT MATTER OF CONTRACT	* SEE BELOW	
7. AGENCY	CORRECTIONS	
8. CONTRACTING PARTY/VENDOR	Nu-tek International	
9. BOX WITH TITLE	THIS BOX WILL NOW BE CHECKED	
10. HIT SAVE	-----	

NOTE: Documents will be uploaded and sent to CR, DOC Right to Know for review prior to uploading on the Treasury Website. Once they are returned either approved as is or redacted, Corrections users should indicate that the agreement **IS** in its final redacted format.

1. xx Check if review has been completed; ok to upload to Treasury Site
2. _____ Check here if review has not been completed; send to CR, DOC Right to Know and wait for approval. Note date sent for review _____.

*** DATA TO ENTER FOR SUMMARY FIELD #6:**
 (Provide a one sentence description, using proper grammar/sentence structure)

Vendor shall supply and install an ozone laundry support system

DOCUMENTS TO UPLOAD	CHECK IF REQUIRED	CHECK WHEN COMPLETED
APPROVED PURCHASE ORDER	x	
VENDOR QUOTE (FAX BIDS)	x	
STATEMENT OF WORK		
AWARDED IFB		
STD-168		
STANDARD TERMS AND CONDITIONS		
NON-STANDARD TERMS AND CONDITIONS		
SS JUSTIFICATION APPROVAL(S)		
OTHER		

DATA ENTERED BY: M. F. Jones DATE: 2/15/2012