

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

SECOND AMENDMENT TO CONTRACT NO. C000050302

This contractual Agreement entered into by and between the **Commonwealth of Pennsylvania, Department of Community and Economic Development**, hereinafter referred to as the "**Grantor**", and the

**WESTMORELAND CO. HOUSING AUTHORITY
WEATHERIZATION PROGRAM
154 South Greengate Road
Greensburg, PA 15601**

hereinafter referred to as the "**Grantee**" party of the second part.

WITNESSETH:

WHEREAS, the **Grantor** has a Contract with the **Grantee**, and

WHEREAS, the **Grantor** wishes to amend the Contract to allow the **Grantee** to carry out the scope of services, and

NOW, THEREFORE, the parties hereto intending to be legally bound do hereby agree to the following:

1. Those programmatic changes and modification detailed in Appendix A, B & C.
2. The amount of this Budget Amendment is TWO HUNDRED FIFTY SEVEN THOUSAND, AND FIFTY DOLLARS (\$257,050.00) AND NO CENTS-----. The total amount of this Contract as amended will be SEVEN HUNDRED EIGHT THOUSAND, SEVEN HUNDRED EIGHTY NINE DOLLARS (\$708,789.00) AND NO CENTS-----.
3. All terms and conditions of this Contract not changed or modified by this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF the parties hereunto have set their hands and seals on:

WITNESS:

**WESTMORELAND CO. HOUSING
AUTHORITY WEATHERIZATION
PROGRAM**

For Commonwealth signatures only

Vendor Number
Federal Identification Number

**Commonwealth of Pennsylvania
Acting through the
Department of Community and
Economic Development**

GRANTEE: Please sign & complete at "X's" only

X By [Signature] (Seal)

Secretary/Deputy Secretary

1/12/12
Date

X Title EXECUTIVE DIRECTOR

X Date JANUARY 4, 2012

Approved:

I hereby certify that funds in the amount of
\$257,050 are available under Appropriations
Symbol:

X By [Signature]

X Title DEPUTY DIRECTOR

X Date JANUARY 4, 2012

7021311000 2419001000 ~~P300400044006600700~~ -
\$30,380 P31042904200 CB
7022211000 2419001000 ~~P395009501006600700~~ -
\$214,270 P29500950300 CB
7022211000 2419001000 ~~P305009502006600700~~ -
\$12,400 P39500950330 CB

Program WXX
Contract # C000050302
CFDA # DOE: 81.042
CFDA # LIHEAP: 93.568

For Commonwealth signatures only

Approved as to Legality and Form

[Signature] 1/12/12
Office of Chief Counsel Date

Comptroller approved as to fiscal responsibility,
budgetary appropriateness and availability of
funds:

Preapproved Form # 4-K-2202
Office of General Counsel Date

[Signature] FEB 08 2012
Comptroller Date

Preapproved Form # 4-K-2202
Office of Attorney General Date

DGED-WX-004 (08-10)

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT
OFFICE OF ENERGY CONSERVATION & WEATHERIZATION



WEATHERIZATION ASSISTANCE PROGRAM PROPOSAL SUMMARY

SECTION I: GENERAL INFORMATION

CONTRACT NUMBER: C000060302	IRS TAX EXEMPT NUMBER:
SUBGRANTEE: WESTMORELAND COUNTY HOUSING AUTHORITY WEATHERIZATION PROGRAM	
AGENCY ADDRESS: 154 SOUTH GREENGATE ROAD GREENSBURG, PA 15601	
EXECUTIVE DIRECTOR: MICHAEL WASHOWICH	TELEPHONE: 724-832-9460
CONTACT PERSON KATIE CLAWSON	TELEPHONE: 724-832-9460

AMOUNT OF GRANT REQUEST	
Total Grant:	\$ 257,050.00
DOE:	\$ 226,670.00
LIHEAP Crisis:	\$ 30,380.00
Other:	

OTHER NON-WEATHERIZATION FUNDS	
SOURCE	AMOUNT
Total:	\$

SECTION II: APPLICATION SUMMARY

PROPOSED EXPENDURE PERIOD	
(DOE) From: 7/1/11	To: 8/30/12
(LIHEAP Crisis) From: 7/1/10	To: 9/30/12
(OTHER) From:	To:
Area(s) to be served: WESTMORELAND	

PROPOSED # UNITS TO BE WEATHERIZED	
DOE:	28
LIHEAP CRISIS:	100
OTHER:	

SECTION III: PROGRAM SUMMARY

WESTMORELAND COUNTY HOUSING AUTHORITY WEATHERIZATION PROGRAM IS A GOVERNMENT PROGRAM THAT PROPOSES TO PROVIDE THE STANDARD WEATHERIZATION PACKAGE TO 30 DWELLINGS THROUGHOUT WESTMORELAND COUNTY. THE MAJORITY OF THE HOUSING STOCK IN WESTMORELAND COUNTY CONSISTS OF SINGLE FAMILY DWELLINGS. THEREFORE, INCLUDED IN THE 30 HOMES TO BE WEATHERIZED WITH DOE FUNDS WILL BE 5 DWELLINGS OCCUPIED BY ELDERLY PERSONS AND 2 DWELLINGS OCCUPIED BY HANDICAPPED PERSONS. THE WEATHERIZATION PROGRAM PROPOSES TO WEATHERIZE 10 OWNER OCCUPIED HOMES AND 8 OWNER OCCUPIED MOBILE HOMES, 8 RENTAL DWELLINGS AND 4 RENTAL MOBILE HOMES WITH DOE FUNDS.

THE AGENCY HAS DIRECT HIRE EMPLOYEES ON STAFF TO MEET THE OBJECTIVES OF THE PROGRAM. THEREFORE, INSTALLATION OF MATERIALS ASSOCIATED WITH THE STANDARD WEATHERIZATION PACKAGE WILL BE INSTALLED BY THESE TRAINED EMPLOYEES.

THE MAJORITY OF CLIENTS THAT ARE SERVED, CALL INTO THE WEATHERIZATION OFFICE AND REQUEST AN APPLICATION. APPLICATION ARE MAILED OUT TO CLIENTS ON A WEEKLY BASIS. WHEN THE APPLICATION IS RETURNED, IT IS REVIEWED AND APPROVED BASED ON INCOME ELIGIBILITY. CLIENT DEMOGRAPHICS ARE THEN LOGGED INTO THE HES SYSTEM TO OBTAIN A PRIORITY NUMBER FOR THE CLIENT. AUDITS ARE PERFORMED ON CLIENT'S HOMES BASED ON PRIORITY NUMBERS, HIGHEST NUMBERS BEING SERVED FIRST. PRIOR TO THE AUDITOR BEGINNING HIS AUDIT THE PROVIDES ENERGY EDUCATION TO THE CLIENT WITH A WALK-THROUGH OF THE CLIENT'S HOME AND QUESTIONS REGARDING THE CLIENTS' LIFESTYLE. A CLIENT COMPACT IS THEN FILLED OUT AND SIGNED BY BOTH CLIENT AND AUDITOR.

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WEATHERIZATION ASSISTANCE PROGRAM PROPOSAL SUMMARY

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SECTION III PROGRAM SUMMARY (cont'd)

THE WEATHERIZATION PROGRAM WILL ALSO PROVIDE CRISIS SERVICES TO CLIENTS WHO ARE REFERRED TO THE WEATHERIZATION PROGRAM FROM D.P.W. WHO ARE IN NEED OF EITHER FURNACE REPAIR OR REPLACEMENT. ALL FURNACE WORK WILL BE PERFORMED BY DIRECT HIRE FURNACE TECHNICIANS.

SECTION IV: CERTIFICATION

AUTHORIZED SIGNATURE:

DATE SUBMITTED:

NAME AND TITLE

KATE CLAWSON, DIRECTOR

12/9/11

Appendix A pg 2 of 2

PA Weatherization Program
Budget Summary for FY 2011 - 2012

Agency:	WESTMORELAND COUNTY HOUSING AUTHORITY
Application Date:	November 7, 2011 Revision #1
Proposed Contract Period:	07/01/2010 - 09/30/2013
Expenditure Period:	07/01/2011 - 09/30/2012
Amendment Number: <i>(if applicable)</i>	2
Contract Number:	C000050302
Amendment Date:	11/7/2011

	DOE	LIHEAP	FY 11/12 Total Wx Program
I. Administration			
A. Personnel	10,619.00	1,519.00	12,138.00
B. Operating Costs	3,200.00	0.00	3,200.00
C. Office Equipment	0.00	0.00	0.00
TOTAL ADMINISTRATIVE COSTS	\$13,819.00	\$1,519.00	\$15,338.00
II. Financial Audit			
A. Financial Audit	450.00	0.00	450.00
TOTAL FINANCIAL AUDIT COSTS	\$450.00	\$0.00	\$450.00
III. Direct Services			
A. Program Support	54,034.00	20,148.32	74,182.32
B. Program Operations	128,517.00	8,570.00	137,087.00
C. Vehicles & Major Equipment	0.00	0.00	0.00
D. Health & Safety	13,000.00	0.00	13,000.00
TOTAL DIRECT SERVICES	\$195,551.00	\$28,718.32	\$224,269.32
IV. Liability			
A. Liability	4,450.00	142.68	4,592.68
TOTAL LIABILITY	\$4,450.00	\$142.68	\$4,592.68
V. Training & Technical Assistance			
A. Training & Technical Assistance	12,400.00	0.00	12,400.00
TOTAL Training & Technical Assistance	\$12,400.00	\$0.00	\$12,400.00
GRAND TOTAL	\$226,670.00	\$30,380.00	\$257,050.00
	DOE	LIHEAP	
Proposed Number of Units	28	100	
Cost per Unit (as per DOE)	\$6,500	\$287	

SPECIAL CONDITIONS
WEATHERIZATION ASSISTANCE FOR LOW-INCOME PERSONS PROGRAM

Notwithstanding any provision contained herein to the contrary, the following Special Conditions apply to the above – referenced grant contract and are incorporated therein:

Original:

The grant contract amount represents the entire amount allocated to each agency based on a distribution formula. The agency will initially have spending authority for 50% of the allocation. Over the course of the 2010-2011 program year, the other 50% will be authorized or redistributed based upon specific performance quality metrics that will focus on quality, reporting and compliance with production schedules and the all other program requirements.

Subsequent Amendment:

Federal Funding Accountability and Transparency Act Provisions.

- (1) Registration and Identification Information.
 - (A) The Grantee must maintain current registration in the Central Contractor Registration (www.ccr.gov) at all times during which the Grantee has active federal awards funded pursuant to this Contract. A Dun and Bradstreet Data Universal Numbering System (DUNS) Number (www.dnb.com) is one of the requirements for registration in the Central Contractor Registration.
 - (B) The Grantee must provide its assigned DUNS number, and DUNS + 4 number if applicable, to the Commonwealth along with the Grantee's return of the signed Contract. The Commonwealth will not process this Contract until such time that the Grantee provides this information.
- (2) Primary Location.
 - (A) The Grantee must provide to the Commonwealth the primary location of performance under the grant award, including the city, State, and zip+4. If performance is to occur in multiple locations, then the Grantee must list the location where the most amount of the grant award is to be expended pursuant to this Contract.
 - (B) The Grantee must provide this information to the Commonwealth along with the Grantee's return of the signed Contract. The Commonwealth will not process this Contract until such time that the Grantee provides this information.
- (3) Compensation of Officers.

- (A) The Grantee must provide to the Commonwealth the names and total compensation of the five most highly compensated officers of the entity if:
 - (i) the entity in the preceding fiscal year received:
 - (a) 80 percent or more of its annual gross revenues in Federal awards; and
 - (b) \$25,000,000 or more in annual gross revenues from Federal awards; and
 - (ii) the public does not have access to information about the compensation of the senior executives of the entity through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986.
- (B) If the Grantee does not meet the conditions listed above, then it must specifically affirm to the Commonwealth that the requirements of this clause are inapplicable to the Grantee.
- (C) The Grantee must provide information responding to this question along with the Grantee's return of the signed Contract. The Commonwealth will not process this Contract until such time that the Grantee provides such information responding to this question.