



***East Stroudsburg University of Pennsylvania***  
State System of Higher Education  
Commonwealth of Pennsylvania

**INSURANCE REQUIREMENTS**  
9/2009 Format

The Contractor shall maintain at his expense for the duration of the contract the following types of insurance and at least the **minimum** limits of liability shall be as described below. All policies shall be issued by insurance companies known to be financially sound and authorized to conduct such business under the laws of the Commonwealth of Pennsylvania. Coverage shall be maintained without interruption from the date of commencement of the work until the date of final payment:

- a. Workers' Compensation insurance providing for the payment of benefits to employees of the Contractor for work under the contract. Employer's Liability Insurance.
- b. Broad Form Comprehensive General Liability Insurance providing coverage on a personal injury basis with a combined single limit of at least \$1,000,000 per occurrence Bodily Injury Liability and Property Damage Liability.
- c. Comprehensive Automobile Liability Insurance providing coverage with a combined single limit of at least \$1,000,000 per occurrence Bodily Injury Liability and Property Damage Liability.

**The Certificates of Insurance must be submitted to your Point of Contact at the University and Purchasing Department prior to beginning any work on campus. The Contractor shall not perform work on Campus unless the Certificates of Insurance have been delivered to specified departments.**

**The Certificates must state:** East Stroudsburg University of Pennsylvania, The State System of Higher Education and the Commonwealth of Pennsylvania are named as additional insured's and a 30-day notice of cancellation or non-renewal shall be mailed to: Purchasing Office, East Stroudsburg University, 200 Prospect Street, East Stroudsburg PA 18301.