



## TECHNICAL PROPOSAL REPORT

<b>Agreement:</b> E02388	<b>Open End /Non Project Specific</b>	<b>Executed</b>
<b>Name:</b> Maintenance and Traffic Engineering Open End	<b>Selection Process:</b> Modified	<b>Initiating Org:</b> Maintenance and Operations

### Task 1 - Other Maintenance Open-End Agreements

**Objective:**

7.4.99 - Other Maintenance Open-End Agreements  
 Maintenance related work provided under a Department open end contract.

**Scope:**

7.4.99 - Other Maintenance Open-End Agreements  
 Provide work as detailed by the Department. See Below.

**Detail Task 1 - General Open End Scope**

**Department Details:**

Provide assistance with policy development and design support for miscellaneous maintenance and traffic engineering activities including, but not limited to Highway Occupancy Permits, Safety Engineering, Highway Lighting, Traffic Signals, Congestion Management, and Drainage. Assignments will generally be provided from PennDOT's Central Office, in the Commonwealth Keystone Building, located at 400 North Street, Harrisburg, with limited assignments supporting District Operations at other specified locations.

**Approach:**

Orth-Rodgers & Associates, Inc. (ORA) will complete the environmental studies and engineering efforts associated with this Open-End Agreement.

The anticipated work and services may include, but are not limited to, the assignments indicated in the Department's scope of work. The ORA Team will perform all work in accordance with applicable PennDOT design manuals, strikeoff letters and other policies and procedures.

Bruce E. Littleton, PE, PTOE will serve as the Agreement Project Manager for this project, and will be the single point of contact with the Department. He will oversee the contract, be responsible for the preparation of work order proposals, monitor work order schedules, and provide monthly status reports to the Department.

ORA will designate key individuals as task managers covering the range of potential technical specialties, who will be supported by the appropriate staff from our Malvern and Mechanicsburg offices. A specific project related scope of work will be developed for individual work orders as they are initiated by the Department. ORA will meet with Department's personnel to discuss the project scope of work and determine who should be involved with the task/work order. Our proposal will contain a scope of work, broken into tasks, a task-by-task cost estimate, and schedule. If necessary we will meet with the Department to clarify any details of the assignment.

**Consultant Hierarchy**

**Business Partner**

	DBE Type	Supervising BP
Orth- Rodgers & Associates, Inc.	No	

**Attachments**

*No records found.*

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