

SERVICE PURCHASE CONTRACT

ICS: 310 320

ISSUING OFFICE		CONTRACTOR'S NAME & ADDRESS		SHOW THIS CONTRACT INQUIRY NUMBER ON INVOICE	
PA State System of Higher Education West Chester University of Pennsylvania Purchasing Department 201 Carter Drive, Suite 200 West Chester, PA 19383		ALLEN CONTROL & INSTRUMENT SERVICE 228 HIGHLAND AVE PENNDDEL, PA 19047		SP 4000026657	
Contracting Officer Joan Hanby Reference Number : SP		Contact Person Phone: John Allen Fax:		PROVIDE SERVICE AND BILL TO: West Chester University of PA Accounts Payable 201 Carter Drive, Suite 200 West Chester, PA 19383	
Phone: Fax:		Contractor's Federal Id or Soc.Sec.No		Contact Person Theresa Firkaly Fax:	
Effective Date:		Expiration Date: 06/30/2012		Contractor's License or Registration No.	
				CONTRACT NOT TO EXCEED \$ 6,000.00	

SPECIFIED	QUANTITY	UNIT PRICE	TOTAL PRICE
Service of boiler controls: Provide labor and materials to calibrate and service the five Central Heating Plant boiler's pneumatic controls at WCU. Service to include the tune up certification and results to satisfy the DEP Title V requirements. Coordinate service with Dave Jones, 610-436-2265. Quote #118-822-02 This order includes Standard Terms and Conditions found at PASSHE website: http://www.passhe.edu/inside/legal/Documents/std274.pdf and are hereby incorporated herein by reference as if fully attached. This Service Purchase Contract becomes effective after approval by the University and the Office of Legal Counsel of the State System of Higher Education of Pennsylvania.	10 DAY	\$ 600.00	\$ 6,000.00
SERVICE CODE:		TOTAL ▶	\$ 6,000.00

In compliance with the contract terms, conditions and specifications, the undersigned, on behalf of the Contractor, which intends to be legally bound hereby, offers and agrees, to provide the specified services at the price(s) set forth above at the time(s) and point(s) specified. In addition to this document, the following contract terms, conditions and specification are a part of the contract :

1. STD-274 available at <http://www.passhe.edu/partners/Documents/STD-274Rev050704.pdf>

COMMONWEALTH SIGNATURE	CONTRACTOR'S SIGNATURE (IN INK)
PURCHASING AGENCY HEAD OR DESIGNEE _____ DATE _____	PRESIDENT/VICE PRESIDENT/MANAGER/PARTNER/OWNER _____ DATE _____ (SIGN BELOW, PRINT NAME, AND CIRCLE TITLE)
APPROVED AS TO FISCAL RESPONSIBILITY, BUDGETARY APPROPRIATENESS AND AVAILABILITY OF FUNDS	SECRETARY/ASSISTANT SECRETARY/TREASURER/ASSISTANT TREASURER _____ DATE _____ (SIGN BELOW, PRINT NAME, AND CIRCLE TITLE)
COMPTROLLER _____ DATE _____	

COMMONWEALTH ATTORNEY APPROVALS				APPROVED AS TO FORM AND LEGALITY			
PURCHASING AGENCY ATTORNEY _____	DATE _____	OFFICE OF GENERAL COUNSEL (IF REQUIRED) _____	DATE _____	OFFICE OF ATTORNEY GENERAL (IF REQUIRED) _____	DATE _____		

FUND	DEPT	APP.	YR	LDG	ORG	COST FUNCTION	OBJ	AMOUNT OF ENCUMBRANCE	PRE-EMCUMBRANCE NUMBER	AMT. OF PRE-ENC. LIQUIDATED	CODING
											PRE-AUDIT
											POSTED