



**Commonwealth of Pennsylvania**  
**Department of Public Welfare**  
Division of Procurement  
Room 525, Health & Welfare Building  
625 Forster Street  
P.O. Box 2675  
Harrisburg, PA 17120

**Daniel R. Boyd**  
Director

**Telephone: 717-783-3767**  
**Fax: 717-787-3560**

September 28, 2011

Construction & Consulting Associates, Inc.  
495 Highlands Boulevard, Suite 106  
Coatesville, PA 19320-5822

Dear Vendor:

This is your notification that Purchase Order (PO) Contract No. 4300304982 has obtained all the necessary Commonwealth approvals. The Department of Public Welfare, Office of Administration, Bureau of Facilities and Property Management, awarded this PO Contract to provide lawn services on the grounds of the Embreeville Complex. The term of the PO Contract shall commence on the *Effective Date of September 28, 2011*, and shall *end on November 8, 2011* as identified in the PO Contract, subject to the other provisions of the PO Contract.

The Effective Date is: a) the date the PO Contract has been fully executed by the Contractor and by the Commonwealth and has obtained all approvals required by Commonwealth contracting procedures or b) the date referenced in the PO Contract, whichever is later. The PO Contract shall not be a legally binding contract until after the fully-executed PO Contract has been sent to the Contractor.

The fully executed PO Contract does not contain "ink" signatures by the Commonwealth. The Contractor understands and agrees that the receipt of an electronically-printed PO Contract with the printed name of the Commonwealth purchasing agent constitutes a valid, binding contract with the Commonwealth. The printed name of the purchasing agent on the PO Contract represents that all approvals required by Commonwealth contracting procedures have been obtained.

The Contractor **may not start** performance until all of the following have occurred:

a) the Effective Date has been established and b) the Contractor has received a copy of the PO Contract. The Commonwealth shall not be liable to pay the Contractor for any supply furnished or work performed or expenses incurred before the Effective Date or before the Contractor receives a copy of the fully-executed PO Contract. **No Commonwealth employee has the authority to verbally direct the commencement of any work or delivery of any supply under this PO Contract prior to the Effective Date and receipt of the PO Contract.**

PO Contracts may be issued electronically or through facsimile equipment. The electronic transmission of a PO Contract shall require acknowledgement of receipt of the transmission by the Contractor. Receipt of the electronic facsimile transmission of the PO Contract shall constitute receipt of an order. Orders received by the Contractor after 4:00pm will be considered received the following business day.

If you have any questions concerning this PO Contract, please contact Beth Ann Leach at (717)787-1614.

Sincerely,

A handwritten signature in black ink that reads "Daniel R. Boyd". The signature is written in a cursive, flowing style.

Daniel R. Boyd, Director  
Division of Procurement



FULLY EXECUTED - REPRINT  
Purchase Order No: 4300304982  
Original PO Effective Date: 09/28/2011  
PO Issue Date: 09/29/2011

Your SAP Vendor #: 307788

Please Deliver To:  
Div Of Facilities & Property Management  
1401 North 7th Street 1st Floor - Bertolino Bldg  
Harrisburg PA 17105 US

Supplier Name/Address:  
CONSTRUCTION & CONSULTING  
ASSOCIATES INC  
495 HIGHLANDS BLVD STE 106  
COATESVILLE PA 19320-5822 US

Please Bill To:  
Commonwealth of Pennsylvania - PO Invoice  
PO Box 69180  
Harrisburg, Pennsylvania 17106

Supplier Phone Number: 6103831040

Supplier Fax Number: 610-383-1522

**Purchasing Agent**

Name: Cynthia Wolfe

Phone: 717-787-2058

Fax: 717-787-3560

**Purchase Order Description:**  
7011 Construction & Consulting OA/FPM

In performing the services or furnishing the material covered by this Purchase Order, the supplier agrees to comply with the Standard Terms and Conditions for Purchase Orders Not Exceeding \$10,000, Form STD 280, located on the DGS website:  
[http://www.dgsweb.state.pa.us/comod/CurrentForms/STD280\\_SAP.doc](http://www.dgsweb.state.pa.us/comod/CurrentForms/STD280_SAP.doc)

Suppliers must provide four mandatory elements on PO invoices: PO Number, Invoice Date, Invoice Number, and Invoice Gross Amount. Failure to comply will result in the return of the invoice. Additional optional information such as supplier name, address, remit to information and PO Line Item information will improve invoice processing.

Item	Material/Service Desc	Qty	UOM	Delivery Date	Net Price	Price Unit	Total
1	Lawn Care Services	3.000	Each	10/05/2011	1,900.00	1	5,700.00

**Item Text**

Services to be provided per the Statement of Work.

**General Requirements for all Items:**

**Information:**

**Total Amount:**  
SEE LAST PAGE FOR TOTAL OF ALL ITEMS

Currency: USD

Supplier's Signature \_\_\_\_\_

Title \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_



**FULLY EXECUTED - REPRINT**  
Purchase Order No: 4300304982  
Original PO Effective Date: 09/28/2011  
PO Issue Date: 09/29/2011

**Supplier Name:**  
CONSTRUCTION & CONSULTING  
ASSOCIATES INC

**Header Text**

Lawn Care Services

The anticipated term of this PO Contract is 09/28/2011 through 11/8/2011.

**Point of Contact:**

Beth Leach  
(717)787-1614

All matters regarding billing and invoicing should be referred to:

Beth Ann Leach  
DPW - Facilities and Property Management  
Bertolino Building, 1st Floor  
P.O. Box 2675  
1401 North 7th Street  
Harrisburg, PA 17105-2675

Payment Provision: The contractor will be reimbursed only for commodities/services actually accepted by the Commonwealth.

The contractor shall be paid upon satisfactory completion of work performed and submission of an invoice on the contractor's letterhead, in triplicate. The invoice should contain, at minimum, the information listed on the sample invoice provided at Attachment A\*.

The invoice is to be mailed to:

Commonwealth of PA - PO INVOICE  
P.O. BOX 69180  
HARRISBURG, PA 17106

A copy of the invoice is also to be mailed to:

Department of Public Welfare  
Facilities and Property Management  
ATTN: Beth Ann Leach  
Bertolino Building, 1st Floor  
P.O. Box 2675  
1401 North 7th Street  
Harrisburg, PA 17105-2675

\*Attachment A - Supplier Sample Invoice can be found at <http://www.dgsweb.state.pa.us/comod/CurrentForms/SampleSupplierInvoice.doc>

**No further information for this PO.**

**Information:****Total Amount:****5,700.00****Currency: USD**

**Department of Public Welfare  
Embreeville Complex Grounds Keeping  
Statement of Work**

**1. OBJECTIVE**

The contractor is to furnish equipment and operators, as needed, for grounds keeping (mowing and weed whacking) on the grounds of the DPW Embreeville Complex. This property is being managed by the Pennsylvania Department of Public Welfare, Division of Facilities and Property Management (hereafter referred to as DFPM), Bertolino Building 1<sup>st</sup> Floor, 1401 North 7<sup>th</sup> Street, Harrisburg, PA 17105.

**2. SCOPE OF WORK: Grounds Keeping**

- Mow grass 10 feet on each side of main road to PennDOT building and weed whack around fire hydrants and trees along main road.
- Mow entire front of complex along Strasburg Road.
- Mow and trim around front tower transmitter building.
- Mow Indian Hannah Field, trim and weed whack around grave site.
- Mow and trim around Route 267 information stone and plaque for Indian Hannah grave site.
- Mow around island on main front road.
- Mow along main road and around building at sewer treatment plant.
- Weed whack around pump stations and clarifiers at sewer treatment plant.

The grass shall be mowed at least once every 14 days during the contract period.

**EQUIPMENT REQUIREMENTS:**

- The contractor is responsible for furnishing all materials, equipment, tools and operators necessary to complete the described work.
- DFPM is not responsible in any way for damages or losses to the contractor's tools, equipment, or materials, or any property of the contractor's employees, regardless of the cause.

**3. BACKGROUND**

**Location:** 1822 West Strasburg Road, Coatesville, PA 19320

**Hours of Operation:** Security Occupied: 24 hours a day/7 days a week

**Length of Agreement:** The term of this agreement is anticipated to be September 28, 2011 through November 8, 2011. Three (3) more mowing service periods are expected for the length of this contract.

**4. PAYMENT PROVISIONS**

The contractor will be reimbursed only for commodities/services actually accepted by the Commonwealth.

The contractor shall be paid upon satisfactory completion of work performed and submission of an invoice on the contractor's letterhead, in triplicate. The invoice should contain, at minimum, the information listed on the sample invoice provided at Attachment A\*.

The invoice is to be mailed to:

**Commonwealth of PA – PO INVOICE  
P.O. BOX 69180  
HARRISBURG, PA 17106**

A copy of the invoice is also to be mailed to:

Department of Public Welfare  
Facilities and Property Management  
ATTN: Beth Ann Leach  
Bertolino Building, 1<sup>st</sup> Floor  
P.O. Box 2675  
1401 North 7<sup>th</sup> Street  
Harrisburg, PA 17105-2675

\*Attachment A – Supplier Sample Invoice can be found at  
<http://www.dgsweb.state.pa.us/comod/CurrentForms/SampleSupplierInvoice.doc>

## **5. GENERAL INFORMATION**

The contractor is responsible to supply and maintain the good working condition of all necessary supplies and equipment.

The contractor is responsible to supply all staff necessary to ensure the successful completion of the agreement.

The contractor is responsible to carry all necessary insurance and liability coverage to ensure the successful completion of the agreement.

Any inquiries concerning the bidding process, project payments or contractual requirements shall be directed to:

Gregory Kratzer  
DPW - Facilities and Property Management  
Bertolino Building, 1<sup>st</sup> Floor  
P.O. Box 2675  
1401 North 7<sup>th</sup> Street  
Harrisburg PA 17105  
Telephone: (717) 425-5454  
E-mail: [grkratzer@pa.gov](mailto:grkratzer@pa.gov)

**Bid Page**

Bids must include the number of hours to complete one (1) mowing service, the number of operators being utilized to complete the mowing service, the hourly rate of each operator, the combined hourly rate of all operators being utilized, the overall price to complete one (1) mowing service, and the total price to complete three (3) mowing services to satisfy the contract. Service will be provided as described in the Statement of Work.

No payments will be made for time periods of required repairs or when the vehicles or equipment are not performing the described services. There will not be any payments made for transportation of equipment or labor to the Embreeville Complex.

Vendor prices must be inclusive of all travel and fuel costs at the time of bid. The Commonwealth will not pay for hours required for maintenance or repairs of equipment.

The contractor shall be paid only for services actually accepted by the Commonwealth. It shall be understood and agreed that any quantities listed in the proposal are estimated only and may be increased or decreased in accordance with the actual normal requirements of the agency.

**# of Operators - \_\_\_\_\_**

**Individual Hourly Rate - \_\_\_\_\_**

**Combined Hourly Rate - \_\_\_\_\_**

**# of Hours required to complete one (1) mowing service - \_\_\_\_\_**

**Overall Bid Price - \_\_\_\_\_**  
(combined hourly rate x # of hours for one (1) service)

**TOTAL Bid Price - \_\_\_\_\_**  
(for three (3) mowing services)

\_\_\_\_\_  
**Contractor's Signature & Title** **Date**

**Contractor's Information**

Contact Person: \_\_\_\_\_

Company Name & Address : \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vendor Number: \_\_\_\_\_

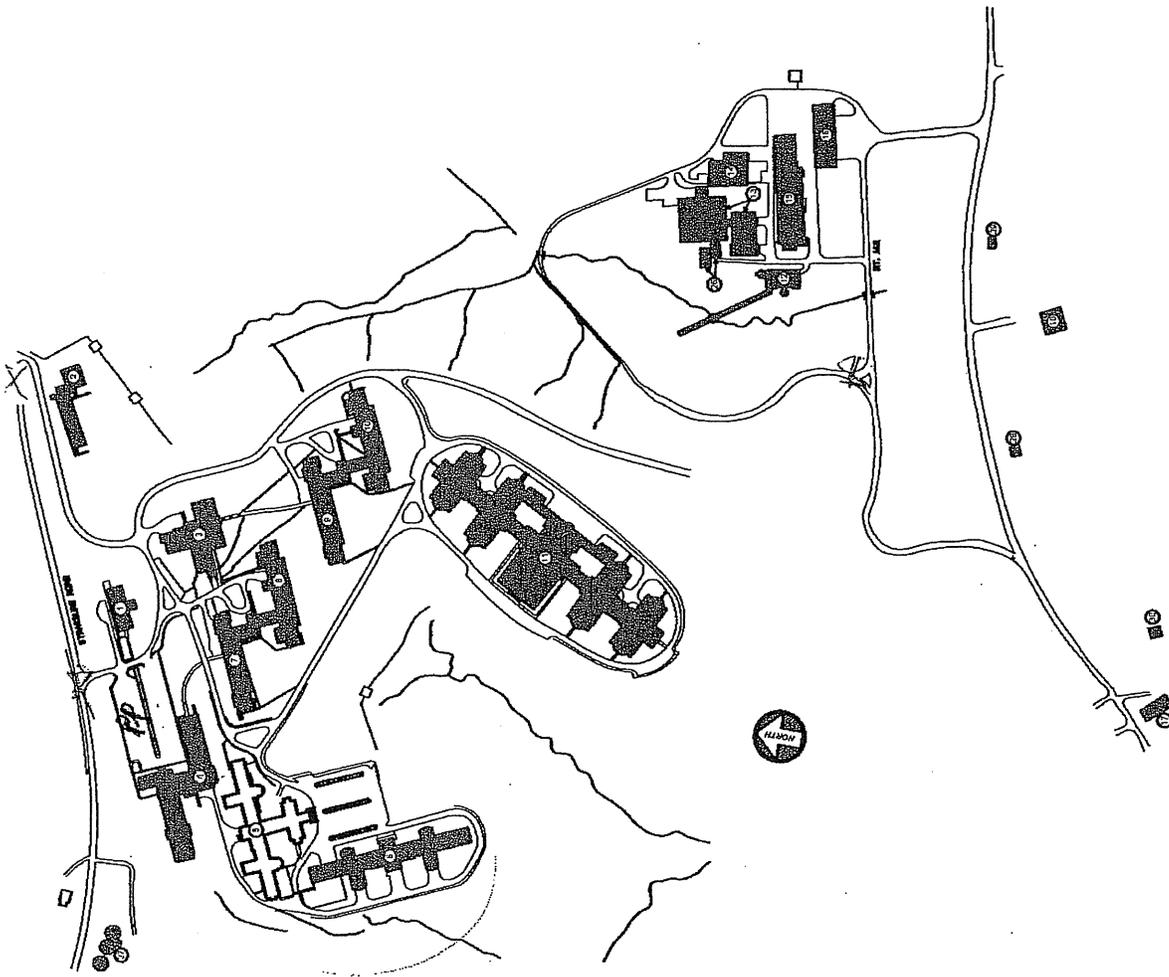
Telephone Number: \_\_\_\_\_

E-mail: \_\_\_\_\_

# LEGEND

Bldg. No.	Building Name
1.	Administration
2.	State Police
3.	Dietary
4.	Hilltop
5.	TowerView ✓
6.	Woodview ✓
7.	Glennview
8.	Meadowview
9.	Pleasantview
10.	Valleyview
11.	Central ✓
12.	Boiler Plant
13.	Warehouse
14.	Laundry
15.	Maintenance
16.	Garage
17.	Water Plant
18.	Sewage Plant*
19.	Stone House 1
20.	Stone House 2
25.	Farm House
26.	Electric Sub Station
27.	Valve House*
28.	Ejector-West*
29.	Ejector-East*
30.	Field Well*

\* Property of Philadelphia Suburban



MAIN CAMPUS  
**EMBREEVILLE COMPLEX**  
 EMBREEVILLE, CHESTER COUNTY, PA.

DEPARTMENT OF PUBLIC WELFARE  
 DIVISION OF FACILITIES AND SPACE MANAGEMENT

October 2004

**STANDARD TERMS AND CONDITIONS FOR PURCHASE ORDERS  
NOT EXCEEDING \$10,000**

1. Receipt of the Purchase Order constitutes the Contractor's authority to furnish the item(s) in accordance with the terms of the Purchase Order and these Terms And Conditions For Purchase Orders Not Exceeding \$10,000.
2. The Purchase Order is issued only at prices states. Except as otherwise provided, no charges should be added. Unless otherwise specified, all shipments must be made F.O.B. destination, with transportation charges prepaid by the Contractor and title passing upon proper delivery at the destination
3. Delivery must be made by date specified. Items received by the Commonwealth are subject to inspection and, if found, defective or not in accordance with specifications, will be returned at the Contractor's expense.
4. Quantities ordered must not be exceeded unless authority for small deviations is specified in the order.
5. Truck deliveries will only be accepted during work hours.
6. The Contractor acknowledges and certifies, by proceeding with performance of the Purchase Order, that it is not currently under suspension or debarment by the Commonwealth of Pennsylvania, or any other state, or the federal government. If the Contractor cannot so certify, it must notify the Purchaser identified on the Purchase Order form and provide a written explanation of why such certification cannot be made, before proceeding with its performance under the Purchase Order. The Commonwealth reserves the right to cancel the Purchase Order without liability if the Contractor cannot so certify and the Purchaser is not satisfied with the explanation.
7. The Contractor agrees that the Commonwealth may set off the amount of any state tax liability or other obligation of the Contractor or its subsidiaries to the Commonwealth against any payments due the Contractor under the Purchase Order or any contract with the Commonwealth.
8. The Contractor should send an itemized invoice to the "Please Bill To" address promptly upon shipment. The Contractor should not include the same invoice the amounts due for items ordered under different purchase orders. The Purchase Order number must be shown on all invoices, packages, delivery slips, and correspondence. The name of the shipper and car initials and number, if any, shall also be identified on all shipments.
9. The Contractor should correspond with "Purchaser" address concerning payment and delivery, not with the Department of General Services, unless it is the agency identified as the "Purchaser".



FAX TRANSMISSION

CONSTRUCTION & CONSULTING ASSOCIATES, INC  
495 HIGHLAND BOULEVARD ~ SUITE 106  
COATESVILLE, PENNSYLVANIA 19320  
610-383-1040 - TELEPHONE  
610-383-1522 - FACSIMILE

DATE: 9-21-11 FAX NO.: 717-787-3560  
TO: Cindy Wolfe P/A PAGES: 8  
FROM: Edward Suders  
SUBJECT: Embreeville Complex Grounds Keeping  
Bid #2 Bid 6100019904 9-21-11

COMMENTS:



Bid Page

Bids must include the number of hours to complete one (1) mowing service; the number of operators being utilized to complete the mowing service, the hourly rate of each operator, the combined hourly rate of all operators being utilized, the overall price to complete one (1) mowing service, and the total price to complete three (3) mowing services to satisfy the contract. Service will be provided as described in the Statement of Work.

No payments will be made for time periods of required repairs or when the vehicles or equipment are not performing the described services. There will not be any payments made for transportation of equipment or labor to the Embreeville Complex.

Vendor prices must be inclusive of all travel and fuel costs at the time of bid. The Commonwealth will not pay for hours required for maintenance or repairs of equipment.

The contractor shall be paid only for services actually accepted by the Commonwealth. It shall be understood and agreed that any quantities listed in the proposal are estimated only and may be increased or decreased in accordance with the actual normal requirements of the agency.

# of Operators - 5 <sup>121 MA Equipment T.</sup>

Individual Hourly Rate - 23.75

Combined Hourly Rate - 118.75

# of Hours required to complete one (1) mowing service - 16

Overall Bid Price - 1900.00  
(combined hourly rate x # of hours for one (1) service)

TOTAL Bid Price - 5,700.00  
(for three (3) mowing services)

Edward Souders Marketing Director 9-21-11  
Contractor's Signature & Title Date

Contractor's Information

Contact Person: EDWARD Souders

Company Name & Address: CONSTRUCTION AND CONSULTING ASSOCIATES, INC  
Suite 106  
Highlands Blvd  
Chatesville, PA 19320

Vendor Number: SAP Vendor # 307788

Telephone Number: 610-383-1040

E-mail: ESouders@CACAInc.net



**ORIGINAL  
 BID - Invitation For Bid  
 Embreeville Grounds Keeping - Bid 2**

BID Effective Date:

09/21/2011

Bid Invitation Number:

6100019904

**Issuing Office:**

Cynthia Wolfe  
 Division of Procurement  
 625 Forester Street  
 Harrisburg 17120 US

**Supplier Name/Address:**

*CONSTRUCTION & CONSULTING  
 AKA EDWARD SANDERS  
 495 Highroads Boulevard, Suite 106  
 Coatesville, PA 19320*

Your SAP Vendor Number with us: 307788

**Please Return Quotation to:**

Division of Procurement  
 625 Forester Street  
 Harrisburg 17120 US

**Type of Security furnished if required:**

- Certified bank cashier's check
- Irrevocable letter of credit
- Certificate of deposit
- Other as specified by bid
- Bond - If annual bond:

What is the name of the principal on the bond?

**Return Bid by:**

**Bid Ending Date:**  
 09/27/2011

**Bid Ending Time:**  
 13:00:00

**Expiration Date of  
 Contract (if  
 applicable)**

**Delivery Date:**  
 See Items

**Please Deliver To:**

Div of Facilities & Property Management  
 1401 North 7th Street FL 1 - Berclino Bldg  
 Harrisburg PA 17105 US

**Procurement Contact:**

Buyer: Cynthia Wolfe  
 Phone: 717-772-2058 Ext: 0  
 Fax: 717-787-3560 Ext: 0

This Invitation For Bids is comprised of: Part I, General Information; Part II, Bid Requirements; Part III, Criteria For Selection; Part IV, IFB Specifications; Part V, Contract Clauses; any documents attached to this Invitation For Bids or incorporated by reference; and any addenda issued by the Issuing Office prior to Bid Opening.

Supplier's Signature

*Edward Sanders*

Title

*Marketing Director*

Printed Name

Edward Sanders

Date

9-21-11

The Bidder has completed and submitted this Bid in accordance with the Instructions and requirements and terms and conditions of the Invitation For Bid. The Bidder has attached documents that are required to be submitted with this Bid and those attachments are incorporated by reference and made a part of this Bid. The Bidder, intending to be legally bound hereby, offers and agrees, if this Bid is accepted, to provide the awarded items at the price(s) set forth in this Bid at the time(s) and place(s) specified.

Item	Material/Service Desc	Qty	UOM	Unit Price	Total Line Item Price
1	Grounds Keeping Services  Item Text Services will be performed as indicated in the attached Statement of Work.	3,000	Each	<u>\$ 1,900.00</u>	<u>\$ 5,700.00</u>

**General Requirements for all Items:**

Header Text

**ALL PRICES ARE F.O.B. DESTINATIONS**

List of Items Continued on Following Page





ORIGINAL  
BID - Invitation For Bid  
Embreeville Grounds Keeping - Bid 2  
Original Approval Date: 09/20/2011

Page 3 of 6

Supplier Name: CONSTRUCTION & CONSULTING ASS.

\*\*\* Attributes Page \*\*\*

\*\*\* No further information for this bid \*\*\*

Mandatory ATTRIB. #001 - 1. HAS THE SUBMITTER READ, AND DOES THE SUBMITTER UNDERSTAND, THE TERMS AND CONDITIONS OF THIS SOLICITATION?

Response: yes

Mandatory ATTRIB. #002 - 2. IS THE OFFER IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS SOLICITATION?

Response: yes

Mandatory ATTRIB. #003 - 3. DO ALL ITEMS OFFERED BY SUBMITTER CONFORM TO THE SPECIFICATIONS OF THIS SOLICITATION?

Response: yes

Mandatory ATTRIB. #004 - 4. WERE THE PRICE(S) AND AMOUNT ARRIVED AT INDEPENDENTLY AND WITHOUT CONSULTATION, COMMUNICATION OR AGREEMENT WITH ANY OTHER CONTRACTOR, SUBMITTER OR POTENTIAL SUBMITTER?

Response: yes.

Mandatory ATTRIB. #005 - 5. WERE THE PRICE(S), AMOUNT, APPROXIMATE PRICE(S) OR THE APPROXIMATE AMOUNT DISCLOSED TO ANY FIRM OR PERSON WHO IS A SUBMITTER OR POTENTIAL SUBMITTER?

Response: No.

Mandatory ATTRIB. #006 - 6. WAS AN ATTEMPT MADE TO INDUCE ANY FIRM OR PERSON TO REFRAIN FROM RESPONDING TO THE SOLICITATION?

Response: No.

Mandatory ATTRIB. #007 - 7. WAS AN ATTEMPT MADE TO INDUCE ANY FIRM OR PERSON TO SUBMIT AN OFFER HIGHER THAN THE SUBMITTER'S OFFER?

Response: No.

Mandatory ATTRIB. #008 - 8. WAS AN ATTEMPT MADE TO INDUCE ANY FIRM OR PERSON TO SUBMIT ANY OTHER FORM OF COMPLEMENTARY OFFER?

Response: No.

Mandatory ATTRIB. #009 - 9. DID THE SUBMITTER MAKE THE OFFER IN GOOD FAITH?

Response: yes



ORIGINAL  
BID - Invitation For Bid  
Embreeville Grounds Keeping - Bid 2  
Original Approval Date: 09/20/2011

Page 4 of 6

Supplier Name: Constellation of Constellation  
Associates, Inc.

\*\*\* Attributes Page \*\*\*

Mandatory ATTRIB. #010 - 10. IS A GOVERNMENTAL AGENCY INVESTIGATING THE SUBMITTER, ITS AFFILIATES, SUBSIDIARIES, OFFICERS, DIRECTORS OR EMPLOYEES? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO.

Mandatory ATTRIB. #011 - 11. IN THE LAST 4 YEARS, WAS THE SUBMITTER OR ITS EMPLOYEES FOUND LIABLE FOR CONSPIRACY OR COLLUSION RELATED TO ANY PUBLIC CONTRACT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #012 - 12. IN THE LAST 4 YEARS, WAS THE SUBMITTER/S AFFILIATES OR SUBSIDIARIES FOUND LIABLE FOR CONSPIRACY RELATED TO ANY PUBLIC CONTRACT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO.

Mandatory ATTRIB. #013 - 13. IN THE LAST 4 YEARS, WAS THE SUBMITTER/S AFFILIATES OR SUBSIDIARIES FOUND LIABLE FOR COLLUSION RELATED TO ANY PUBLIC CONTRACT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #014 - 14. IN THE LAST 4 YEARS, WAS THE SUBMITTER/S OFFICERS OR DIRECTORS FOUND LIABLE FOR CONSPIRACY RELATED TO ANY PUBLIC CONTRACT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #015 - 15. IN THE LAST 4 YEARS, WAS THE SUBMITTER/S OFFICERS OR DIRECTORS FOUND LIABLE FOR COLLUSION RELATED TO ANY PUBLIC CONTRACT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #016 - 16. DID SUBMITTER VIOLATE ANY OF THE CONTRACTOR INTEGRITY PROVISIONS IN CONNECTION WITH THE SUBMISSION OF ITS OFFER OR ANY CONTRACT NEGOTIATIONS?

Response: NO

Mandatory ATTRIB. #017 - 17. IN THE LAST 4 YEARS, HAS SUBMITTER'S OFFICERS, DIRECTORS, ASSOCIATES, PARTNERS, OR INDIVIDUAL OWNERS BEEN CHARGED WITH, OR CONVICTED OF, ANY MISDEMEANOR OR FELONY? IF YES, PROVIDE INFORMATION IN THE COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO.



ORIGINAL  
BID - Invitation For Bid  
Embreeville Grounds Keeping - Bid 2  
Original Approval Date: 09/20/2011

Page 5 of 6

Supplier Name: Construction & Consulting Associates, Inc.

\*\*\* Attributes Page \*\*\*

Mandatory ATTRIB. #018 - 18. IS THE SUBMITTER CURRENTLY UNDER SUSPENSION BY THE FEDERAL GOVERNMENT OR ANY STATE OR LOCAL GOVERNMENT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #019 - 19. IS THE SUBMITTER CURRENTLY DEBARRED BY THE FEDERAL GOVERNMENT OR ANY STATE OR LOCAL GOVERNMENT? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #020 - 20. DO OFFERED ITEMS MEET EPA-ESTABLISHED MINIMUM PERCENTAGE LEVELS FOR TOTAL RECYCLED CONTENT AND POST-CONSUMER RECYCLED CONTENT? IF NO, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: yes

Mandatory ATTRIB. #021 - 21. DOES THE SUBMITTER HAVE ANY DELINQUENT OBLIGATIONS TO THE COMMONWEALTH NOT BEING CONTESTED ON APPEAL? IF YES, PROVIDE EXPLANATION IN COMMENT FIELD OR AS AN ATTACHMENT.

Response: NO

Mandatory ATTRIB. #022 - 22. DOES THE SUBMITTER UNDERSTAND THAT ALL INFORMATION SUBMITTED AND REPRESENTATIONS MADE ARE MATERIAL AND WILL BE RELIED UPON BY THE COMMONWEALTH IN AWARD?

Response: yes

Mandatory ATTRIB. #023 - 23. DOES THE SUBMITTER UNDERSTAND THAT ANY FALSE STATEMENT THAT SUBMITTER DOES NOT BELIEVE TO BE TRUE OR ANY WRITING, SAMPLE, SPECIMEN, MAP OR OTHER OBJECT THAT SUBMITTER KNOWS TO BE FALSE SHALL BE PUNISHABLE UNDER SECTION 4904 OF TITLE 18 PA. C. S?

Response: yes

Mandatory ATTRIB. #024 - 24. DOES THE SUBMITTER AUTHORIZE A COMMONWEALTH AGENCY TO RELEASE SUBMITTER'S, TAX INFORMATION TO ANY CONTRACTING COMMONWEALTH AGENCY?

Response: yes

Mandatory ATTRIB. #025 - 25. DOES THE SUBMITTER AGREE THAT THE OFFER SUBMITTED ELECTRONICALLY THROUGH THE COMMONWEALTH'S SYSTEM SHALL BE DEEMED SIGNED BY THE SUBMITTER.

Response: yes



ORIGINAL  
Page 6 of 6  
BID - Invitation For Bid  
Embreeville Grounds Keeping - Bid 2  
Original Approval Date: 09/20/2011

Supplier Name: CONSTRUCTION & CONSULTING ASSOCIATES

\*\*\* Attributes Page \*\*\*

Mandatory ATTRIB. #026 - 26. DOES THE SUBMITTER AGREE THAT THE ELECTRONICALLY SUBMITTED OFFER IS LEGALLY BINDING AND ENFORCEABLE AND THAT NO WRITING SHALL BE REQUIRED TO MAKE THIS OFFER OR ANY RESULTING CONTRACT OR PURCHASE ORDER LEGALLY BINDING?

Response: yes

Mandatory ATTRIB. #027 - 27. DOES THE SUBMITTER AGREE THAT THE ELECTRONIC OFFER, IF INTRODUCED AS EVIDENCE ON PAPER, IS ADMISSIBLE AS A BUSINESS RECORD ORIGINATED AND MAINTAINED IN PAPER FORM?

Response: yes

Mandatory ATTRIB. #028 - 28. DOES THE SUBMITTER AGREE THAT IF A CHANGE OR ERROR IN AN OFFER OCCURS IN A TRANSMISSION, THE SUBMITTER SHALL IMMEDIATELY NOTIFY THE COMMONWEALTH OF THE CHANGE OR ERROR?

Response: yes

Mandatory ATTRIB. #029 - 29. DOES THE SUBMITTER ACKNOWLEDGE RESPONSIBILITY FOR CURRENT & COMPLETE SUPPLIER REGISTRATION INFORMATION AND THAT THE COMMONWEALTH IS NOT RESPONSIBLE FOR ANY DELAYS IN PAYMENT OR COMMUNICATION RESULTING FROM INACCURACIES PROVIDED BY THE SUBMITTER?

Response: yes.

Mandatory ATTRIB. #030 - 30. I HAVE INDICATED MY NAME AND TITLE IN THE COMMENT SPACE PROVIDED AND REPRESENT THAT I HAVE FULL AUTHORITY TO SUBMIT THIS RESPONSE ON BEHALF OF SUBMITTER AND TO BIND SUBMITTER TO ITS CONTENTS.

Response: yes

Edward B. Soiders.  
marketing director

