

July 06, 2011

Oce' Imagistics, Inc. dba Oce'  
Jennifer grimwood  
100 Sterling Parkway  
Suite 106  
Mechanicsburg, PA 17055

***Subject: Renewal of COSTARS- 1 Copiers Contract***

Dear COSTARS Contractor:

The Department of General Services ("DGS") has received your check for the \$1,500 administrative fee to renew your COSTARS contract with DGS, contract number COSTARS-001-009, for a one year term. This will confirm that your contract is renewed through 07/02/2012 .

Thank you for your continued participation in the COSTARS Program. Please contact me by e-mail to [rmacavoy@state.pa.us](mailto:rmacavoy@state.pa.us) or by telephone at 717-346-2680 if you have any questions regarding your contract.

Regards,

Roxann MacAvoy, Commodity Specialist  
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(F) 717-783-6241  
E-Mail [rmacavoy@state.pa.us](mailto:rmacavoy@state.pa.us)